

EXPENDITURE OF UBC COMMISSIONS IN 2012 (EUR)

Commission on	Granted	Transfer	Date	Purpose
Business Cooperation (Kiel)	12 000 4 277,7*			1. Lead cities / secretariat costs – 4 182,54
		1 252,23	19.04	BizCom meeting in Nice, 9-11 April 2012, W. Schmidt, Kiel, travel, accommodation, allowances
		300,17	24.04	BizCom meeting in Kolding, 18-19 April 2012, W. Schmidt, travel, accommodation, allowances
		1 343,85	22.06.	BizCom meeting in Copenhagen (BDF summit), 18-19.06.2012, W. Schmidt, travel, accommodation, allowances
		95	29.08	Fehmarnbeltdays 2012, W. Schmidt, participation fee
		1 191,29	28.11	8 th Cluster Forum, Sophia Antipolis, 22-23.11.12, W. Schmidt, travel & accommodation,
				2. Activities – 4 355,38
		4 277,70	20.03	Contribution to the workshop at the opening of Nordic Synergy Park and a Commission's meeting in Kolding, 18-19.04. 2012. Spent: 2 834,68. 1443,02 EUR was returned to the UBC on 30.01.2013
		685,30	13.08	Reimbursement of travel costs of the GC speaker, Soeren Kofoed, UBC GC in Kristiansand, 2009
		835,40	9.10	Meeting of the Commission in Kiel, 8.10.2012, dinner
			Total: 8 537,92	
			Unspent: 7 739,78	

<p>Culture (Kolding)</p>	<p>12 000 11 529,09*</p>			<p>1. Lead cities / secretariat costs – 2 919,51</p> <p>Board meeting of the UBC Commission on Culture, Kolding, 19-20.04.2012, A. Szymańska, Gdańsk, hotel 102,75 Board meeting of the UBC Commission on Culture, Gdańsk, 24-25.09.2012, L. L. Larsen, Kolding, travel, hotel, food - 723,05 Annual meeting of UBC Commission on Culture, Riga, Cēsis 10-11.2012, L. L. Larsen, P. Nielsen, Kolding, travel, accommodation and food costs – 1 374,91 Annual meeting of UBC Commission on Culture, Riga, Cēsis 10-11.2012, J. Simula, travel costs – 227,43 Exchange program Linköping-Kolding, Jēkabpils, Gdańsk-Kolding Costs for transportation for librarians in Kolding - 491,37</p> <p>2. Activities – 3 814,92</p> <p>Annual meeting of UBC Commission on Culture, Riga, Cēsis 10-11.2012 - Meals - 354,33 - Transportation Buses Riga, Cēsis – 418,66 L. Mårtens, hotel and travel expenses -727,02 - Other costs laptop - 50,84 Aivita Putnina, speaker, remuneration- 200,00 presents - 72,7 Exchange program Linköping-Kolding, Jēkabpils, Gdańsk-Kolding Costs for transportation for librarians in Kolding and Linköping - 491,37 Cultural Prize 2012 Tartu- Cēsis, project with artist and artisans as central players - 1 500</p> <p>Total: 6 734,43</p> <p>Unspent: 4 794,66</p>
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Education (Kärdla)	10 000 584,68*	10 000	7.03	<p>1. Lead cities / secretariat costs –7 720,66</p> <p>1.1. Remunerations</p> <p>A. Veevo, Kärdla, for her work for the commission - 2 314,88</p> <p>Youth week of entrepreneurship „How an active youngster becomes a young entrepreneur“, Kärdla, 26 -30.03. 2012, agreement with NGO Hiiumaa Ankur, Kärdla: organizing event and workgroups, entertainment, printing, copying – 1000</p> <p>Research „Youngsters – Young Entrepreneurs?“, February – June 2012</p> <p>Agreement with NGO Hiiumaa Ankur: organizing event and making/leading research – 500</p> <p>Commission meeting with business day and youth conference, Kärdla, 3 – 5.10.2012</p> <p>Sihtasutus Tuuru, organisation of business day - 100</p> <p>1.2. Travel, accommodation of the leaders and secretariat</p> <p>Baltic Development Forum Summit, Copenhagen, 17-20.06.2012, A. Veevo, R. Kokovkin, Kärdla, travel and accommodation costs - 1 143,66</p> <p>A. Veevo, insurance for travel (one year) - 145,88</p> <p>Study visit to Gotland, meeting with key persons for cooperation, A. Veevo, report and travel costs - 374,00</p> <p>Project “Youth Democracy project Life, Media and Participation - Youth in Baltic Sea Region!”</p> <p>Project pre-meeting in Kemi, K. Elissaar H. Pihlamägi, Kärdla, travel, accommodation costs, allowances – 702,38</p> <p>Research „Youngsters – Young Entrepreneurs?“, February – June 2012</p> <p>M. Savioja, Kärdla, travel costs – 264</p> <p>1.3 Other costs</p> <p>Research “Youngsters – Young Entrepreneurs?”</p> <p>Notebook ASUS Eee – 279</p> <p>Commission’s meeting with business day and youth conference</p> <p>Gifts: 4 CD - 44,27</p> <p>Gift token for co-partner - 160,00</p> <p>Bank fees - 3,33</p> <p>Youth democracy project</p> <p>Equipment: Samsung Galaxy Tab2 - 428,96</p> <p>Card for internet - 47,92</p> <p>Book - 13,37</p> <p>Canon Powershot SX230 camera - 274,98</p> <p>Gift token for co-partner - 20,00</p> <p>Bank fees - 4,03</p> <p>2. Activities – 2 864,02</p> <p>Erken Laboratory Research School 2012, 11.06 – 06.12.2012, travel and accommodation costs of representatives of Uppsala University – 2500</p> <p>Commission meeting with business day and youth</p>
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Environment (Turku)	12 000	12 000	5.03	<p>1. Lead cities / secretariat costs – 5 164,86</p> <p>1.1 Remunerations Translation and evaluation of Good Practice database cases E. Kreutz, M. Lang, J. Jensen, Turku – 422,33 B. Grönholm, Turku, presentations of UBC work/projects, participation in a number of events presenting UBC - 300,00 S. Sariola, M. Lang, Turku, work for bulletins - 1 000</p> <p>1.2. Travel, accommodation of the leader Meeting of the 4 Commissions in Halmstad, 9-11.05.2012, M. Jokinen and B. Grönholm, Turku - 2 470,83</p> <p>1.3. Other Bulletin evaluation and proposal for improvements, Mainosvolume, Turku - 971,70</p> <p>2. Activities – 6 835,14</p> <p>Meeting of the 4 Commissions in Halmstad, 9-11.05.2012, meals, personnel, speakers, premises, materials, transport, share of EnvCom, - 2 500,00 Printing Bulletin 1 & 2 2012 - 3 835,14 Posting - 500,00</p> <p>Total: 12 000</p>

<p>Energy (Oskarshamn)</p>	<p>12 000</p>	<p>12 000</p>	<p>2.03</p>	<p>1. Lead cities / secretariat costs - 6 255,79</p> <p>1.1 Leaders participation in conferences / meetings – 3898,28</p> <p>Meeting of the 4 Commissions in Halmstad, 9-11.05.2012 - S. Widh and E. Hjalmered, Oskarshamn, accommodation and travel costs - 695,72</p> <p>"International day" arranged by Swedish Association of Local Authorities and Regions - E. Hjalmered, travel costs and fee – 374,03</p> <p>St.Petersburg Gas Forum, 4–6.06 2012 - E. Hjalmered travel costs and fee – 913,3</p> <p>Meeting with Siemens in Stockholm to discuss possible cooperation - S. Windh and E. Hjalmered, travel cost – 972,86</p> <p>BDF Summit in Copenhagen, 17-19 .06.2012, - E. Hjalmered, travel cost – 37,52</p> <p>UBC Executive Board Meeting in Koszalin 3-5.10.2012 - E. Hjalmered, travel costs – 589,55</p> <p>"Energiting Sydost", Kalmar, 15.11.2012 - E. Hjalmered, travel cost, fee, exhibition - 315,3</p> <p>1.2 Secretariat costs – 2357,51</p> <p>Telephones - 403</p> <p>The design tool Adobe InDesign to make material at the office instead of ordering from others – 859,55</p> <p>The licence for Adobe Connect Pro – 970,69</p> <p>Subscription of the trade periodical "Nordisk Energi" – 58,62</p> <p>Web hotel for the domain www.ubcenergy.org – 65,65</p> <p>2. Activities - 3527,23</p> <p>Meeting of the 4 Commissions in Halmstad, 9-11.05.2012, meals, personnel, speakers, premises, materials, transport, share of Energy Com - 2527,23</p> <p>2-page spreads in the UBC Environmental Bulletins 2012:1 and 2011:2 – 1000</p> <p>3.Other costs - 2 500,00</p> <p>Membership fee in Energy Cities for 2012 – 2500</p> <p>Total: 12 283,02</p>
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Gender Equality (Umeå)	10 000	10 000	5.03	<p>1. Lead cities / secretariat costs – 4 248,06</p> <p>1.1. Remunerations H. Brewer, Umeå, daily allowances (food etc)– 439,42 L. Gustafsson, Umeå, daily remunerations – 279,63</p> <p>1.2. Travel, accommodation of the leaders and secretariat Meeting of the UBC Commission on Gender Equality, Helsinki, 19-20.04.2012, H. Brewer and L. Gustafsson travel and accommodation costs – 1 231,05</p> <p>Meeting of the UBC Executive Board, Rakvere, 24-25.05.2012, H. Brewer, travel costs - 281,38</p> <p>Meeting of the UBC Commission on Health and Social Affairs, Vaasa, 05-06.06.2012, L. Gustafsson travel and accommodation costs - 520,43</p> <p>Meeting of the UBC Executive Board, Koszalin, 3-5.10.2012, L. Gustafsson and A. Lindberg, Umeå, travel and accommodation costs – 598,52</p> <p>Meeting of the UBC Commission on Gender Equality, Brussels, 28-29.11.2012, L. Gustafsson travel costs - 810,25</p> <p>1.3 Other costs Gifts for meetings – 87,38</p> <p>2. Commission's meetings – 5 200,49</p> <p>Meeting of the UBC Commission on Gender Equality, Helsinki, 19-20.04.2012, A. Puodziuniene, Panevėžys, travel and accommodation costs – 715,74 C. Schmitz, Stockholm, travel cost for the speaker - 510,29 Seminar at the annual meeting in Helsinki on gender budgeting with international speaker C. Schmitz, Indevelop - 1 274,66.</p> <p>Meeting of the UBC Commission on Gender Equality, Brussels, 28-29.11.2012, M. Tarasiewicz, Gdańsk, travel and accommodation costs – 1 115,6 A. Puodziuniene, travel and accommodation costs – 676,29</p> <p>Meeting of the UBC Commission on Gender Equality, Helsinki, 19-20.04.2012, meals - 468,6</p> <p>Meeting of the UBC Commission on Gender Equality, Helsinki, 19-20.04.2012, conference room - 439,31</p> <p>Total: 9 448,55</p> <p>Unspent: 551,45</p>
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Health & Social Affairs (Elbląg)	12 000	1 369,49	18.06	1. Lead cities / secretariat costs – 3 711,71
				1.1. Remunerations
				Contract with the Commission's Chairman W. Drozd, Elbląg (for organization of the Vaasa meeting)
		665,42	18.04	1.2. Travel, accommodation of the leader and secretariat
				Meeting of the Commission, Vaasa, 5-6 June 2012, W. Drozd, E. Pietryka, Elbląg, flight tickets
		552	1.06	hotel
		59,70	20.06	Meals, transfers
				Meeting in Turku on the expert exchange programme, 7.06.2012, W. Drozd, E. Pietryka, M. Formela, Gdańsk
		257,47	1.06	Flight tickets
		212	1.06	Hotel costs
				1.3 Other costs
		122,69	12.12	Office materials
		359,91	28.12	Office materials
		50,29	18.04	Mobile phone – charge fee
46,51	14.05	Mobile phone – charge fee		
16,23	20.06	Parking fee		
		2. Activities - 1 656		
1 656	1.06	Meeting of the Commission, Vaasa, 5-6 June 2012, Hotel costs for J. Formela, Gdańsk, T. Grodzki, Szczecin, V. Keldrima, Tallinn, J. Kore, Tartu, J. Mets, Pärnu, R. Persson, Örebro, C. Hegrelius, Gävle, S. Bjork, Visby, I. Rozova, Klaipėda		
		Total: 5 367,71		
		Unspent: 6 632,29		

Local Safety (Gdańsk)	12 000	974,45	5.04	1. Lead cities / secretariat costs – 4 789,39 1.1 Leaders participation in conferences / meetings Meeting of the Commission, Tallinn, 24-25.05.1012, M. Jurgielewicz, A. Litwiński, C. Dwojak, Gdańsk, flight tickets
		549,07	13.11	Workshop EU SBSR Priority Area 14.4, Stockholm, 29.11.12 – M. Jurgielewicz , tickets and hotel
		1 350,00	12.10	EFUS conference, Paris, 12-14.12.2012, L. Walczak, Gdańsk, A. Aronovs, Riga, M. Jurgielewicz.
		1 199,43	18.10	– conference fee
		16,7	21.12	- hotel and travel
		16,7	19.12	– train tickets for L. Walczak
				– train tickets for M. Jurgielewicz
		181,98	14.06	1.2 Promotional materials Leaflets
		67,39	3.09	Labels
		433,67	20.12	Leaflets, promotional materials
1 000*	2 123,66	3.08	2. Activities 6 488,05 Active Mobility Congress, Gdańsk, 6-7.09.2012, contribution of the Commission on Local Safety (promotional materials)	
		19.09	Dinner at Hotel Posejdon, Meeting of the Commission at the Active Mobility Congress, Gdańsk, 6-7.09.2012	
		13.07	Reimbursement to Tallinn City Council for the meeting venue, equipment, meals, Commission meeting in Tallinn, 24-25.05.1012	
		2 000	2. 01.13	Prize for the Safe & Cool competition, for the initiatives best promoting safety among pupils
		10,28	22.10	3. Other costs Frame for the Safe & Cool competition
				Total: 11 277,44 Unspent: 1 722,56
Sport (Gdynia)	10 000	697,9	7.02	1. Lead cities / secretariat costs – 781,67 1.1 Travel, accommodation of the leaders and secretariat Meeting of the UBC Commission on Youth Issues, Kemi, 21-23.02.2012, J. Leman, Gdynia, plane ticket - 697,9
		83,77	13.11	1.2 Other costs Meeting of the Commission on Youth Issues, Gdynia, 29.10 – 1.11.2012, tourist guide during - 83,77
		5 000	2.01.13	2. Grants – 5 000 Grant Session "Challenge the Water" 2012, grant Competition for the initiatives encouraging young people to spend actively their free time and to discover water sport activities. grant for Chojnice for the project
				Total: 5 781,67 Unspent: 8 218,33

Transportation (Gdynia)	10 000 4 000*	501,79 685,95 32,92 2500 1 500 1 000 500	8.06 12.12 10.05 25.09 20.11 5.12 2.01.13	<p>1. Lead cities / secretariat costs – 1 220,66 UBC Executive Board Meeting, Rakvere, 24-25.05.2012, A. Bień, Gdynia, plane ticket Meeting on Free Public Transport, Brussels, 6.12.2012, A. Bień, plane ticket</p> <p>1.2. Other costs Visit cards for the Commission's Chairman</p> <p>Activities – 2 500 Meeting of the 4 Commissions in Halmstad, 9-11.05.2012, meals, personnel, speakers, premises, materials, transport, share of TransCom</p> <p>Grants – 3 000 Grant Session "Walk to School" 2012 - Grant Competition for the initiatives best promoting walking to school among pupils of primary schools Grant for Võru Grant for Rakvere Grant for Gdynia</p> <p>Total: 6720,66 Unspent: 7 279,34</p>
Tourism (Koszalin KARR)	10 000	10 000	16.04	<p>1. Lead cities / secretariat costs – 3 500</p> <p>1.1. Remunerations Remunerations J. Minkiewicz, Koszalin, for her work for the commission – 2 672,69</p> <p>1.2. Travel, accommodation of the leaders and secretariat Annual meeting of the UBC Commission on Tourism, Vilnius, 29-30.03.2012, R. Zdrojewski, Koszalin, J. Minkiewicz, travel and accommodation costs – 827,3</p> <p>1.3. Other Promotion of CoT goals and activity (gadgets) - 95,17</p> <p>2. Activities – 4 500,43</p> <p>Baltic Culinary Route - Enjoy Baltic Cuisine project, article - 1 000,00 BSR Program (Interreg IV A) project Agora 2.0 - 1 710,00 South Baltic Program project ENJOY South Baltic - 858,00 Publishing "Baltic Notes" - 787,26 New project with Bulgaria - 50,00</p> <p>Total: 8 000,43 Unspent: 1999,57</p>

Urban Planning (Aarhus)	12 000 3 837,48*	12 000	7.03	<p>1. Lead cities / secretariat costs – 2 613,33</p> <p>Meeting of the steering committee, Elbląg, N-P Mohr, Aarhus, M. Karzynski, Gdynia, I. Forsgreen, Umeå, hotel costs – 244,23</p> <p>Dinner – 76,69</p> <p>Steering Group meeting in Umeå, 16-18.01.2013. N-PMohr, Aarhus, M. Liepa, Riga, travel, hotel, meal expenses - 2292,41.</p> <p>2. Activities – 9 994,53</p> <p>Meeting of the 4 Commissions in Halmstad, 9-11.05.2012, meals, personnel, speakers, premises, materials, transport, contribution of the Commission on Urban Planning - 4922,19</p> <p>Meeting of the Commission, Elbląg, 1-3.10.2012, commission contribution to seminar costs (conference hall, bus, catering, certified translator, guide, musicians, Elbląg Chamber Orchestra, speaker remuneration, office supplies) – 4 981,11</p> <p>E. Wohlgemuth, Stralsund, speaker, travel expenses – 81,90</p> <p>Other costs</p> <p>Bank fees 9,33</p> <p>Total: 12 607,86</p> <p>Unspent: 3 229,62</p>
Youth Issues (Tallinn)	12 000 3 000*	10920	9.03	<p>1. Lead cities / secretariat costs – 7 566,56</p> <p>1.1. Remunerations – 1 623,55</p> <p>A. Kivi, Tallinn, remuneration for the financial report, correspondence and renewal of the web page - 940,80</p> <p>Commission strategy and communication plan (moderation, assistance)</p> <p>Remuneration S. Pramann, Tallinn, for moderating the discussion at the UBC CoYI meeting in Kemi - 178,75</p> <p>Co-financing of joint project "Life, Media and Participation - Youth in BSR"</p> <p>Remuneration M. Pajula, Tallinn, conducting the project – 504</p> <p>1.2. Travel, accommodation of the leader – 5 071,7</p> <p>Meeting of the UBC Commission on Youth Issues, Kemi, 21-23.02.2012, I. Rannala, travel, accommodation costs, allowances – 666,88</p> <p>R. Gross, Tallinn, travel and accommodation costs – 382,2</p> <p>K. Kull, Tallinn, travel costs - 392,88</p> <p>Commission strategy and communication plan (moderation, assistance), S. Pramann, travel and accommodation costs, Kemi, 21-23.02.2012 - 570,88</p>

			<p>Meeting with Mariehamn concerning UBC youth conference 2013, I. Rannala and R. Lang, travel, accommodation costs, allowances – 1187,6</p> <p>Meeting of the Commission on Youth Issues, Gdynia, 29.10 – 1.11.2012, I. Rannala and R. Lang, travel and accommodation costs – 1 332,84 R. Gross, travel and accommodation costs - 538,42</p> <p>1.3. Promotion materials, web-page administration – 405,19 Commission's web-page – 33,59 Notebooks with CoYI logos - 171,60 USB memory stick cards, partial financing - 200,00</p> <p>1.4. Other costs – 466,12 Chair statues for new vice-chair cities - 69 Bank fees - 12,26 Benefit tax for Commission meetings in Kemi and Gdynia and project preparation meeting in Tallinn - 190,46</p> <p>Christmas cards invoice - 194,40</p> <p>2. Activities – 7 188,95</p> <p>Meeting of the UBC Commission on Youth Issues, Kemi, 21-23.02.2012 Meals and coffee breaks - 1939,2 Novelties - 32,78</p> <p>Meeting with Mariehamn city representatives concerning UBC youth conference 2013 B. Otterstrøm, Guldborgsund - travel and accommodation costs – 633</p> <p>Meeting of the Commission on Youth Issues, Gdynia, 29.10 – 1.11.2012 Bus rent – 325 Hotel seminar room rent and coffee break - 139,8 Meals and coffee break - 1291,72</p> <p>Co-financing of joint project "Life, Media and Participation - Youth in BSR" Translation of contracts for project partners - 115,67 Travel and accommodation costs of participants of the preparation meeting - 1 908 Participants: S. Andersson, Karlstad, K. Elissar, Kärda, M. Kimmel, Pärnu, R. Masalska, Riga, K. Upsavs, Riga, U. Oelgaard Harris, Kolding, L. Modin, Gävle, L. Sohlén, Gävle, S. Ruthström, Gävle, B. Otterstrøm, Guldborgsund Lunch - 374,90 Commission on Youth Issues co-financing of the project leading - 227,7</p> <p>Printing costs for newsletters and Christmas cards text - 72,00 Postal costs for CoYI Infoletter and Christmas cards - 129,18</p> <p>Total: 14 755,51</p>
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				Unspent: 244,49
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* transferred from 2011 to be used for activities in 2012