



UNION OF THE BALTIC CITIES
67TH MEETING OF THE EXECUTIVE BOARD
Kiel, Germany, 20 June 2013

AGENDA (draft)

Open session

1. Opening of the meeting and adoption of the agenda.
2. Election of two persons who, together with the President, will check the minutes.
3. Presentation of Investitionsbank Schleswig-Holstein.
4. Cooperation with Baltic Development Forum, Mrs Helle Bechgaard, Vice-chair of BDF
5. Baltic Sea Region Urban Forum for Smart Cities (BUF), application for seed money.
6. Activity reports from the UBC Commissions.
 - 6.1 Commission on Business
 - 6.2 Commission on Environment
 - 6.3 Commission on Local Safety

Closed session

7. XII UBC General Conference, Mariehamn, 1-4 October 2013, "Investing in young people".
 - 7.1 Welcome words

Sauli Niinistö, President of the Republic of Finland (tbc)
Petri Carlsson, Chairman of Mariehamn Executive Board
Camilla Gunell, Head of the Government of Åland
Per Bødker Andersen, President of UBC

- 7.2 Speaker invited to plenary session

- Mr Ramón Luis Valcárcel Siso, President, Committee of the Regions
- representatives of Baltic Sea youth
- Chairman of CSO of the Council of the Baltic Sea States
- Mr Paweł Orłowski, Vice-Minister of Regional Development, Republic of Poland
- Mr Michael Ralph, Adviser to the Director-General Walter Deffaa, Director General, DG Regional Policy, European Commission



- Mr Christian Weinberger, Senior Adviser SMEs & Entrepreneurship, DG Enterprise and Industry, European Commission
- Mr Uwe Polkaehn, President, Confederation of German Trade Unions DGB-Nord
- Ms Nina Oding, Head of the Research Department of the Leontief Centre, St.Petersburg
- Ms Pirjo Väänänen, Central Organisation of Finnish Trade Unions – SAK
- Senior representative of BSR industry sector

Mayors speakers:

- Mr Andrius Kupčinskas, Mayor of Kaunas
- Dr Susanne Gaschke, Mayor of Kiel
- Mr Gunars Ansins, Vice-Mayor of Liepaja
- Mr Kent Andersson, Chairman of City Council, Malmö (tbc)
- Mr Roland Methling, Mayor of Rostock
- Ms Leena Kostiaainen, Vice-Mayor of Tampere
- Ms Marie-Louise Rönmark, Mayor of Umeå

7.3 Meetings of UBC Commissions

7.4 Conference workshops

W1. How to prevent & fight unemployment among youth

Coordination: Commission on Business

Support: Commission on Education

W2. Youth empowerment and non-formal education with gender perspective

Coordination: Åland Peace Institute

W3. Green Growth for UBC Cities

Coordination: Commission on Environment

W.4 Regional INTERREG IV Programmes for the Baltic Sea Region

Coordination: Central Baltic & South Baltic Technical Secretariats

Commission on Youth will also contribute to above workshops.

7.5 Amendments in the Statute (result of Task Force work)

7.6 Auditor's Report

Information to the Board:

Auditor's report for 2011 and 2012 was sent out to the member cities on 3 June 2013.

7.7 Board of Audit Report

Information to the Board:

Board of Audit inspected UBC Secretariat in Gdańsk on 8 May 2013. Board of Audit report is under preparation.



- 7.8 Absolving the Presidium, Board, Secretary
- 7.9 Membership Fees 2014-2015
- 7.10 Executive Board in the next period
- 7.11 President and Vice-Presidents in the next period
- 7.12 Board of Audit in the next period

Information to the Board:

The present members of the Board of Audit namely: Ewa Back Sundsvall, Marta Chełkowska Gdynia, Jukka Vilen Kemi, are ready to candidate to the BoA for the next period.

- 7.13 Auditor in the next period

The licensed auditing company BILANS from Gdańsk is ready to continue as UBC auditor for next period if appointed.

- 7.14 Venue of the XIII UBC General Conference in autumn 2015

8. UBC development.

The Executive Board established the Task Force in June 2012 in Karlstad with aim how to strengthen the performance of the organisation. The task force has produced the report presented at the Board meeting in Umeå, 8 March 2013.

The Board decided to send out the TF report to the member cities and commissions for comments to be returned by 31 May 2013. A number of member cities and commissions provided comments which are available at:
www.ubc.net/documentation,76,2466.html

9. Evaluation of the Commissions. Funding for 2013.

The Executive Board decided to adopt commissions' evaluation criteria at the meeting in Rakvere on 24 May 2012.

At the meeting in Koszalin, 4 October 2013, the Board decided to approve the mechanism and time table of this evaluation. The UBC commissions were invited to submit the requested information to the secretariat. The amount of financial support to commissions in 2013 is to be based on this evaluation.

At the meeting in Umeå, 8 March 2013, the Board authorised the Presidium to decide on Commissions' funding for 2013.

Commissions reports and applications are available at:



www.ubc.net/commissions,21,2052.html

In Umeå the Board authorised the Presidium to decide on the final budget including Commissions' funding for 2013.

The Board authorised the Presidium to contact some Commissions to clarify their action plans - several commissions have been contacted.

The Board decided the Commissions are not allowed in the future to give away grants and prizes with the UBC money.

After evaluating Commissions' reports, activities and action plans the Presidium decided to grant the resources in 2013 to the commissions as follows (figures in eur):

Commission on Business 7.000
Commission on Culture 9.000
Commission on Education 5.000
Commission on Energy 5.000
Commission on Environment 20.000
Commission on Gender Equality 7.000
Commission on Health and Social Affairs 8.000
Commission on Local Safety 10.000
Commission on Sport 5.000
Commission on Tourism 5.000
Commission on Transportation 5.000
Commission on Urban Planning 14.000
Commission on Youth Issues 10.000 EUR for activities + extra up to 3000 EUR for preparations to the General Conference.

The figures include the amounts of money unspent by the Commissions in previous years.

Not more than 40% can be spent by the lead city(s) for: secretariat, remunerations (including projects), subcontractors, travel, mailing, office supplies, promotion materials. Any changes in the commission budget require President's approval.

10. Information from Strategy Coordinator on UBC Strategy.
11. Any other business.
12. Next 68th UBC Executive Board meeting, Mariehamn, 1 October 2013.

The documents are available at:

<http://www.ubc.net/documentation,76,2365.html>