

EXPENDITURE OF UBC COMMISSIONS IN 2011 (EUR)

Commission on	Granted	Transfer	Date	Purpose
Business Cooperation (Kolding)	10 000 998,02 *	12 000 TOTAL: 12 000	20.04	<p>Secretariat/travels/remunerations – 4200 Remunerations – 1628,78 Meeting at Sophia Antipolis, October (cancelled), flight ticket, W. Schmidt - 567,37 Meeting at Sohia Antipolis, October (cancelled), Car rental and car allowance, B. Wolmar – 1157,67 UBC GC in Liepāja, 4-7.10.2011, flight ticket and hotel (J. V. Hansen) – 846,18</p> <p>Meetings – 772,20 Network meeting for science parks, Copenhagen (meeting cancelled), venue - 772,20</p> <p>TOTAL:4972,20 Left: 8025,82</p>
Culture (Vaasa)	10 000 10333,10*	10 000 TOTAL: 10 000	20.04	<p>Secretariat/travels – 37,60 CoC Board meeting in Vilnius, cost of taxi - 18,3 Bank fees – 19,30</p> <p>Meetings – 5982,34 Conference in Riga and Tukums, 3-4 October - 4966,89</p> <ul style="list-style-type: none"> • Conference materials • Brief bags • Cartridge for printing • Reception in Mencendorfa House • Simultaneous interpretations Oct 3-4 • Translations from Latvian to English • Translations from English to Latvian • Books for conference participants • Gifts and package materials • Bus transfer Riga-Tukums-Riga • Editing the conference abstracts <p>UBC GC in Liepāja, 4-7.10.2011(travel and hotel for O. Gibson and S. Szafranski) – 716,05 Coffee break in Turku 12-18 May - 196 CoC Board meeting in Gävle and Vilnius (costs of meals) – 86,40 Gifts and package materials - 17</p> <p>Other costs - 2800 UBC Cultural Prize: Rakvere Punk Song Festival - 900 UBC Cultural Prize: Medieval Week on Gotland - 900 Contribution to Muses of the Sea –project – 1000</p> <p>TOTAL: 8819,94 Left : 11581,09 (including 20,93 bank interests)</p>

Education (Kärdla)	10 000 459*	3 000	8.04.	Project EDEN4YOU - ENTREPRENEURSHIP DEVELOPMENT through an EUROPEAN NETWORK for YOUNGSTERS and WOMEN refer to IVC Priority 1; due to lack of EU co-funding, the money was returned to the UBC account
		10 000	27.04	<p>Secretariat/travels/remunerations – 4876,92</p> <p>Remunerations (Secretariat) – 768, (others) – 120 Remunerations (K. Randmaa, Nature Project for Youth) – 612 Participation in UBC XI General Conference in Liepāja, Randmaa and Eller (Eller was partner in the project): travel, hotel, fee, per diem – 771,06 Commission’s board meeting in Norrtälje, 25.-27.98.2011 – 322,64 UBC XI General Conference in Liepāja, 04.-07.10.2011 (A. Veevo, R. Kokovkin, travel, accommodation, fee, per diem) – 513,53 Other activities – 75,96 Office materials, cartridges, etc – 502,98 Equipment (desk, chairs, webcam, headphones) – 785,85 Mobile phone calls – 209,83 Other costs (photo albums, gifts) – 195,07</p> <p>Commission’s meetings – 777,30</p> <p>During the UBC Commission on Youth Issues conference in Liepāja, the Commission organized a workshop about young entrepreneurs Hotel costs of leader and 2 youth from Kärdla – 373,09 Travel costs – 220,59 Zoom H-2 Softcase Bundle, recorder for the project "Young entrepreneurs" – 167 Sweets – 16,62</p> <p>Other costs (e.g. projects, surveys, grants, publications)</p> <p>Nature Project for Youth – 989,61</p> <p>Prizes for students (Ipod Nano, Scullcandy headphone, Speedlink Medusa ProGamer 5.1. Headphone, small headphones) - 529,93 Equipment, office materials – 316,46 Post costs – 143,22</p> <p>Erken Laboratory Research School in Sweden – 3230</p> <p>Travel costs 2 students (Pärnu and Jelgava) - 530 Food and lodging 2 students during 4 weeks (Pärnu and Jelgava) - 2700</p> <p>TOTAL: 9873,83 Left: 584,68</p>
		TOTAL: 13 000		

Environment (Turku)	12 000	12 000	20.04	<p>Secretariat/travels/remunerations - 6000 Solutions 2011 arrangement (remunerations, 3 persons, Secretariat) – 2000 Bulletins (remuneration, 2 persons, Secretariat) – 2000 Good practise data base, work Micke Lang – 2000</p> <p>Meetings – 2137,85 Solutions 2011 conference, 31.01 – 2.02.2011, Turku</p> <ul style="list-style-type: none"> • Meals – 1008 • Transportation - 937,85 • Accommodation of I. Reepalu – 192 <p>Other – 4247,05 Bulletin no. 1 & 2 (printing and posting) – 4247,05</p> <p>TOTAL: 12384,90</p>
Energy (Oskarshamn)	10 000	10 000	22.04	<p>Secretariat/travels/remunerations – 5383,77 Remunerations (Competence Board member) - 563,3 BDF Summit in Gdańsk, travel and accommodation (Head of Secretariat) - 388,79 Conference fee (Head of Secretariat, Nordic Energy Outlook 2011, 15-17.03.2011, Göteborg) – 633,71 Conference fee (Head of Secretariat, Solutions, local together, 31.01-02.02.2011, Turku) – 380 Travel and accommodation (Head of Secretariat), "Solutions" conference and and commissions' meeting, 31.01-02.02.2011, Turku - 1926,25 Travel cost for Pre-meeting in Turku (Head of Secretariat) - 35,6 Conference fee (4 persons), UBC General Conference in Liepāja, 4-7.10.2011 – 834,07 Travel costs (4 persons), UBC General Conference in Liepāja, 4-7.10.2011 - 403 Accommodation (4 persons), UBC General Conference in Liepāja, 4-7.10.2011 - 187 Adobe Photoshop course - 431,26 Web-cam and headset for Adobe meetings – 110,13 Adobe Photoshop Elements – 80,66</p> <p>Other costs – 4522,39 Environmental Bulletin – 1000 Energie-Cites membership fee - 2500 License Adobe Connect Pro - 946,34 Domain cost for ubcenergy.org – 76,05</p> <p>TOTAL: 9906,16</p>

Gender Equality (Umea)	12 000 1326*	10686	19.05	Secretariat/travels/remunerations – 3694,02 Remunerations (Secretariat) – 822,65 Seminar in Gdańsk, travel costs (H. Brewer, T. Sandström) - 1420,92 Seminar in Gdańsk, hotel costs (H. Brewer, T. Sandström) - 364 XI UBC General Conference, travel costs, fee (H. Brewer) – 409,75 UBC Board meeting in Lahti, travel costs (H. Brewer) – 482,90 Post costs – 193,8 Seminar in Gdańsk, 7-8 April 2011 – 2831,37 <i>costs paid directly by the UBC Secretariat:</i> 10.04 Snacks 13.04. meals 22.04 hotel for participants (A. Puodziuniene, M. Portier) - 364 Travel and accommodation of L. Ö. Nilsson, a speaker – 977,05 Travel costs of M. Portier, guest speaker from CEMR - 645,79 Travel costs for representative from the city of Panevėžys – 259 UBC General Conference in Liepāja - 822 Travel cost for representative of Gdańsk – 822 Other costs – 5990,36 Campaign material, posters and roll-ups. Layout, production, printing, transport, translation - 4172,9 Report in collaboration with the commission. The findings will be the basis of the gender strategy for the city of Gdańsk. The report was conducted by two researchers from the university of Gdańsk - 1500 Information booklet: printing cost – 317,46 TOTAL: 13337,95
		7 578,53 728		TOTAL: 12 000

Health & Social Affairs (Elbląg)	10 000	683,84	18.05.	Secretariat/travels – 3419,17
		38,77	31.05	Flight ticket, UBC Board meeting in Karlstad
		106	08.06	Meeting with the WHO Collaborating Centre, Turku – establishing contacts (flight ticket)
		111,40	17.06	Meeting with Johanna Reiman, Executive Director Baltic Region Healthy Cities Association, Turku, 27 May 2011 – hotel
		52,10	8.07	UBC Board meeting in Karlstad, hotel costs
		100	5.09	Pre-paid card
		94,93	7.09	UBC GC fee
		64,21	28.09	Pre-paid card
		533,18	23.09	Office materials (ink cartridge, punch, clips, paper xero, etc.)
		135	09	Flight ticket, UBC General Conference in Liepāja, 4-7.10.2011
		211	13.10	Hotel, UBC General Conference in Liepāja, 4-7.10.2011
		32	13.10	Flight ticket, NDPHS meeting in Brussels, 27.10.2011
		54	13.10	Parking fee, UBC General Conference in Liepāja, 4-7.10.2011
		307,25	4.11	Cost of fuel, transfers of the chairman, Elbląg - Gdansk
		20,71	4.11	Hotel costs, NDPHS meeting in Brussels, 27.10.2011
		78,46	4.11	Parking fee, NDPHS meeting in Brussels, 27.10.2011
		588	4.11	Flight ticket, Baltic Sea Labour Network (BSLN) final conference, 15-16 November 2011, Hamburg
		33,67	6.12	Hotel, Baltic Sea Labour Network (BSLN) final conference, 15-16 November 2011, Hamburg
		97,08	15.12	Parking fee and bus transfer, Baltic Sea Labour Network (BSLN) final conference, 15-16 November 2011, Hamburg
		20,53	22.12	Office materials
		46,64	30.12	Office materials
		10,40	30.12	Office materials
				Tickets to the airport, NDPHS meeting in Brussels, 27.10.2011
				Activities – 778,08
		567,13	31.05	Meeting of the Polish cities interested in the Commission's work – venue, lunch
		210,95	8.07	Translation of the Elbląg Strategy for the Seniors
				Commission's meeting, Elbląg, 15-16.09.2011 – 4196,81
		6,40	14.09	ID badges
		1538,76	23.09	hotel for participants (J. Kentala, E. Salmiosalo, P. Riikonen, S. Vihersaari-Virtanen, A. Ljudvig, I. Sooniste, N. Tilgale, S. Vasaraudze)
		602,34	23.09	hotel for participants (M. Lestberg, K. Tammsaar, R. Allev, K.I Góral, K. Kalisiewicz, A. Szczypińska, B. Ćmil + 2 interpreters)
		482,75	28.09	Costs of interpreters
		74	28.09	Transfer of participants
462,94	28.09	Promotional materials for the meeting (cost of layout, roll-up, pens, files)		
824,28	29.09	Catering		
66,88	30.09	Guide (sightseeing)		
138,46	20.10	Cost of translation of the seminar's materials		
TOTAL: 8 394,06		TOTAL: 8394,06 Left: 1605,94		

Local Safety (Gdańsk)	10 000	497 1163,35 265,40 200 1087 82 114 75,05 2321,07 497 2500 TOTAL: 8 801,87	9.05 14.09 30.09 5.09. 17.08. 30.09 7.11. 28.11 25.05 9.05 16.12	Secretariat/travels – 3483,80 WG meeting in Vilnius, accommodation of two persons (Chairman & Secretary) Commission’s meeting in Nacka, accommodation of two persons (Chairman & member of Secretariat) XI UBC GC in Liepāja, accommodation (Chairman & Secretary) Conference fee (Chairman & Secretary) Project brochures – project and printing costs Leaflets – printing costs Promotional materials (pens) Banner Meetings – 5318,07 Meeting in Vilnius, 13-16.04.2011 (meals, venue, equipment) Meeting in Vilnius, accommodation of two participants from Gdańsk Meeting in Nacka, 20-21.10.2011 (venue, meals, lecturer) TOTAL: 8801,87 Left: 1198,13
Sport (Gdynia)	10 000 9550 *	209.60 111,54 2,30 2500 1000 500 TOTAL: 4 323,44	9.05. 4.07. 23.12 23.12 30.12	Secretariat – 323,44: Award in the competition – glass art Promotional materials Engraving service Grants 2011 ‘Sport is cool II’ - 4000 grant for Võru for the project "Tourism on my doorstep" grant for Liepāja for the project "Bicycle Paths for Everyone" grant for Klaipēda for the project “Catch the amber wave” TOTAL: 4323,44 Left: 15226,56
Transportation (Gdynia)	10 000 870,26*	111,54 3000 1000 1000 TOTAL: 2 111,54	4.07 7.12 23.12	Secretariat – 3111,54 Promotional materials Repayment of the sum borrowed from the UBC Commission on Sport in 2010 Grants 2011 ‘Bike to school’ - 2000 Tallinn for the project “Bike to school” Koszalin for the project “Bike to school” TOTAL: 5111,54 Left: 5757,72

Tourism (Koszalin KARR)	10 000 5623*			Secretariat/travels/remunerations - 4400
				Remunerations (Secretariat) – 2482,67
				Survey on potentials in tourism (remunerations) – 600
				CoT Competition organizational costs (remunerations) – 400
				Commission's Meeting in Greifswald, 17-19.03.2011, hotel (CoT Chairman) – 130
				Commission's Meeting in Greifswald, 17-19.03.2011, meals (CoT Chairman) – 102
				Commission's Meeting in Greifswald, 17-19.03.2011, daily allowance (CoT Chairman) - 118
		34,15	13.09	UBC General Conference, Liepaja, 4-7.10.2011 Hotel (CoT chairman)
		533,18	23.09	UBC General Conference in Liepaja, 4-7.10.2011, Flight ticket (CoT Chairman)
		(6332,67)	12.12	
		Projects - 1100		
		Project AGORA 2.0 - 700		
		ENJOY South Baltic – 400		
		Other costs – 6474,39		
		Baltic Sea Perfect Tourism Zone – publication		
		BSR Perfect Tourism Zone publication on the Internet – 500		
		Posting – 400		
		Baltic Notes, publication costs – 500		
		Awards - 3000		
		For Liepaja, project Culture Tram in Liepāja		
1500	30.12	For Ēba, project Historical Centre of Ēba City Revitalization with educational „Path of the Time – Avenue of the Presidents of Poland”		
1000	30.12			
		For Jelgava, project Jelgava Holy Trinity Church Tower – The Narrative of Jelgava Renaissance		
		TOTAL: 14 974,39		
		Left: 648,61		
		TOTAL: 14 974,39		

<p>Urban Planning (Helsinki, Aarhus)</p>	<p>12 000 5 282*</p>	<p>12 000</p> <p>TOTAL: 12 000</p>	<p>25.03</p>	<p>Secretariat/ travels – 1148,85 Steering Committee meetings: <ul style="list-style-type: none"> - Tartu (June 2011), hotel costs and car rental – 815 - Halmstad (October 2011), hotel costs – 105,27 Commission’s meeting in Tartu, hotel costs of the N-P. Mohr – 208,58 Bank fees – 20</p> <p>Meetings – 12295,67 Seminar of the UBC Commission on Urban Planning, 11-13 April, Växjö <ul style="list-style-type: none"> - Contribution to the total costs – 5685,33 (meals, venue, administration costs) - Fee and travel expenses of M. Møller, the speaker – 1056 Meeting of the UBC Commission on Urban Planning, 19-21 September, Tartu <ul style="list-style-type: none"> - Contribution to the total costs – 4965 (meals, venue, transport service) - Travel expenses of M. Wärnhjelm, the speaker – 425 - Travel expenses of B. Pedersen, the speaker – 164,34 </p> <p>TOTAL: 13444,52 Left: 3837,48</p>
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Youth Issues (Tallinn)	12 000 4 198,97	12 000	6.04.	<p>Secretariat/travels/remunerations – 2300,67 Remunerations (Secretariat) – 806,40 Accommodation, travel and insurance for Secretariat , Commission’s meeting, 25-27.04.2011 in Turku - 759,18 Daily allowances, trip to Turku, Commission’s meeting, 25- 27.04.2011 (R. Lang, I-E. Rannala) – 202 Bus tickets Tallinn-Riga-Tallinn and travel insurance for R. Lang and I-E. Rannala, preparation meeting about UBC Youth Seminar together with Liepāja representatives – 144,36 Daily allowances, UBC GC in Liepāja, 4-7.10.2011 (I-E. Rannala) - 128 UBC GC in Liepāja, 4-7.10.2011 (travel and hotel, I-E. Rannala) – 110,68 Commission's web-page (server fees) - 47,93 Other costs (bank fees, taxes) – 56,39 Postal fees – 45,73</p> <p>Meetings – 6343,70 Commission’s meeting in Turku, 25-27.04.2011 Catering – 1546 Hotel for Liepāja representative - 226 Hotel for Rostock representative - 195 UBC Youth Seminar preparations in Tallinn, lunch for Liepāja and Tallinn team - 49,2</p> <p>UBC Youth Seminar, Liepāja, 4-7.10.2011 Accommodation for youngsters - 1531,91 Venue, meals, transfers - 1394,86 Preparation costs – 750 Joint lunch - 545,67 Design of the UBC Youth Seminar poster and logo – 84 Printing posters – 20.06</p> <p>Other costs – 3473 <i>Life, Media and Participation - Youth in Baltic Sea Region</i> project application costs:</p> <ul style="list-style-type: none"> • Delivery of 6 different application documents and partnership letters (consultation fees) - 2500 • Organisation, moderation and follow-up of a project preparation meeting in Copenhagen – 700 • Translation of the employment contract with Animare Projectmanagement Tourism – 139 • Lunch and coffee at project preparation meeting - 134 <p>TOTAL: 12117,17 Left: 4080,8</p>
		TOTAL: 12 000		

* transferred from 2010 to be used for activities in 2011