STATEMENT OF THE ACCOUNTS OF THE UNION OF THE BALTIC CITIES
FOR THE FINANCIAL PERIOD 1 JANUARY - 31 DECEMBER 2018
(EUR)

INCOME		**EXPENDITURE**	
1 Membership fees	238 285,40		
2 Transferred from 2017	129 982,62		
3 Refunds	12 834,52		
4 Prepaid card	7 725,70		
5 Exchange rate adjustment	4 410,83		
6 Bank interest	49,89		
	393 288,96		
		Commissions	59 909,61
		Services/Maintenance	59 143,18
		Meetings	33 934,56
		Communications	23 299,92
		Presidency	12 131,48
		UBC Strategy and EUSBSR work	9 775,23
		Consulting	3 688,13
		Mailing, phones	1 694,63
		Bank charges	483,95
		Miscellaneous	669,76
		Costs of 2017 paid in 2018	7 527,90
			212 258,35
		cash in hand	33,41
		cash in bank	206 405,48
		subtotal	418 697,24
		Costs of 2018 paid in 2019	25 167,66
		Costs of 2018 paid in 2017	240,62
		Total	393 288,96

* Average annual exchange rate in 2018 EUR = 4,2623 PLN, National Bank of Poland

EXPLANATORY NOTE TO THE STATEMENT OF THE UBC ACCOUNTS
FINANCIAL PERIOD 1 JANUARY - 31 DECEMBER 2018
(EUR)

COMMENTS ON THE UNION OF THE BALTIC CITIES EXPENDITURE:

1	**Commissions**	**59 909,61**
	Inclusive and Healthy Cities	11 089,14
	Planning Cities	12 964,10
	Safe Cities	4 287,49
	Smart and Prospering Cities	6 553,96
	Sustainable Cities	10 093,61
	Youthful Cities	13 167,09
	Working Group on Gender Equality	1 754,22
2	**Services/Maintenance**	**59 143,18**
	Meetings, publications, translations, documents, website updates, social media, auditing, accounting etc	
3	**Meetings**	**33 934,56**
	UBC Conference on Integration of New Citizens	**20 064,55**
	- meals, premises	16 126,86
	- accommodation & travel costs	2 815,78
	- other	1 121,91
	Executive Board (Rostock, Malmö):	**4 078,64**
	- meals	617,23
	- accommodation & travel costs	1 954,72
	- other	1 506,69
	Seminar on City Marketing in Rostock	**2 530,09**
	EUSBSR Forum in Tallinn	**1 803,59**
	WG on General Conference, Kaunas, Gdańsk	**1 371,00**
	Meeting on KPMG report, Copenhagen	**1 092,47**
	Baltic Sea States Forum in St. Petersburg	**931,52**
	Other meetings	**2 062,70**
4	**Communications**	**23 299,92**
5	**Presidency**	**12 131,48**
6	**UBC Strategy and EUSBSR work**	**9 775,23**
7	**Consulting**	**3 688,13**
8	**Mailing, phones**	**1 694,63**
9	**Bank charges**	**483,95**
10	**Miscellaneous**	**669,76**
	Adobe photos, www domain, Xmas cards etc	
11	**Costs of 2017 paid in 2018**	**7 527,90**
	Inclusive and Healthy Cities Commission 2017	6 233,60
	Working Group on Gender Equality	403,54
	Accounting, other	890,76
	TOTAL in 2018	**212 258,35**

Costs of 2018 paid in 2019	**25 167,60**
Inclusive and Healthy Cities Commission 2018	2 964,01
Communications Management	20 779,62
Accounting, other	1 423,97

STATEMENT OF THE ACCOUNTS OF THE UNION OF THE BALTIC CITIES
FOR THE FINANCIAL PERIOD 1 JANUARY - 31 DECEMBER 2018
(PLN)

INCOME		**EXPENDITURE**	
1 Membership fees	1 015 643,93		
2 Transferred from 2017	554 024,95		
3 Refunds	54 704,59		
4 Prepaid card	32 929,27		
5 Exchange rate adjustment	18 800,29		
6 Bank interest	212,65		
	1 676 315,68		
		Commissions	255 352,73
		Services/Maintenance	252 086,00
		Meetings	144 639,27
		Communications	99 311,26
		Presidency	51 708,00
		UBC Strategy and EUSBSR work	41 665,00
		Consulting	15 719,93
		Mailing, phones	7 223,04
		Bank charges	2 062,75
		Miscellaneous	2 854,73
		Costs of 2017 paid in 2018	32 086,18
			904 708,89
		cash in hand	142,44
		cash in bank	879 762,12
		subtotal	1 784 613,45
		Costs of 2018 paid in 2019	107 272,15
		Costs of 2018 paid in 2017	1 025,62
		Total	1 676 315,68

* Average annual exchange rate in 2018 EUR = 4,2623 PLN, National Bank of Poland

EXPLANATORY NOTE TO THE STATEMENT OF THE UBC ACCOUNTS
FINANCIAL PERIOD 1 JANUARY - 31 DECEMBER 2018
(PLN)

COMMENTS ON THE UNION OF THE BALTIC CITIES EXPENDITURE:

1	**Commissions**	**255 352,73**
	Inclusive and Healthy Cities	47 265,26
	Planning Cities	55 256,87
	Safe Cities	18 274,57
	Smart and Prospering Cities	27 934,94
	Sustainable Cities	43 022,00
	Youthful Cities	56 122,08
	Working Group on Gender Equality	7 477,01
2	**Services/Maintenance**	**252 812,04**
	Meetings, publications, translations, documents, website updates, social media, auditing, accounting etc	
3	**Meetings**	**144 639,27**
	UBC Conference on Integration of New Citizens	**85 521,13**
	- meals, premises	68 737,53
	- accommodation & travel costs	12 001,70
	- other	4 781,90
	Executive Board (Rostock, Malmö):	**17 384,38**
	- meals	2 630,80
	- accommodation & travel costs	8 331,61
	- other	6 421,97
	Seminar on City Marketing in Rostock	**10 784,00**
	EUSBSR Forum in Tallinn	7 687,46
	WG on General Conference, Kaunas, Gdańsk	5 843,61
	Meeting on KPMG report, Copenhagen	4 656,44
	Baltic Sea States Forum in St. Petersburg	3 970,41
	Other meetings	8 791,84
4	**Communications**	**99 311,26**
5	**Presidency**	**51 708,00**
6	**UBC Strategy and EUSBSR work**	**41 665,00**
7	**Consulting**	**15 719,93**
8	**Mailing, phones**	**7 223,04**
9	**Bank charges**	**2 062,75**
10	**Miscellaneous**	**2 854,73**
	Adobe photos, www domain, Xmas cards etc	
11	**Costs of 2017 paid in 2018**	**32 086,18**
	Inclusive and Healthy Cities Commission 2017	26 569,46
	Working Group on Gender Equality	1 720,00
	Accounting, other	3 796,72
	TOTAL in 2018	**904 708,89**
	Costs of 2018 paid in 2019	**107 272,15**
	Inclusive and Healthy Cities Commission 2018	12 633,50
	Communications Management	88 569,25
	Accounting, other	6 069,40

UBC membership fees in 2018

No.	Member City	Inhabitants	Invoice (EUR)	Transferred (EUR)	Date of receiving
1.	Aarhus	336 411	5 800	5 800,00	4.05.18
2.	Arendal	44 700	2 400	2 400,00	7.05.18
3.	Bergen	279 792	5 800	5 800,00	8.06.18
4.	Bergen auf Rügen	13 871	1 200	1 200,00	4.05.18
5.	Cēsis	18 423	1 200	1 200,00	17.04.18
6.	Chojnice	40 004	2 400	2 400,00	30.04.18
7.	Darłowo	14 000	1 200	1 200,00	7.05.18
8.	Elbląg	121 046	3 900	3 900,00	8.05.18
9.	Elva	5 627	600	600,00	16.04.18
10.	Espoo	279 282	5 800	5 800,00	15.05.18
11.	Gargždai	14 877	1 200	1 200,00	20.04.18
12.	Gävle	100 100	3 900	3 900,00	19.04.18
13.	Gdańsk *	460 427	*	*	*
14.	Gdynia	246 643	5 800	5 800,00	30.04.18
15.	Greifswald	57 626	3 250	3 250,00	24.04.18
16.	Guldborgsund	61 322	3 250	3 250,00	9.05.18
17.	Haapsalu	13 513	1 200	1 200,00	4.05.18
18.	Helsinki	642 045	7 250	7 250,00	7.05.18
19.	Hiiumaa	9 550	600	300,00	2.07.18
20.	Jēkabpils	23 600	1 200	1 200,00	5.04.18
21.	Jelgava	61 308	3 250	3 250,00	10.04.18
22.	Jõhvi	10 775	1 200	1 200,00	15.06.18
23.	Jūrmala	56 700	3 250	3 250,00	21.06.18
24.	Jyväskylä	140 000	3 900	3 900,00	8.05.18
25.	Kalmar	67 451	3 250	3 250,00	4.05.18
26.	Karlskrona	66 666	3 250	3 250,00	21.05.18
27.	Karlstad	91 120	3 250	3 250,00	7.05.18
28.	Kaunas	307 498	5 800	5 800,00	11.04.18
29.	Kemi	21 405	1 200	1 200,00	13.04.18
30.	Kiel	249 190	5 800	5 800,00	7.05.18
31.	Klaipėda	158 541	3 900	3 900,00	6.04.18
32.	Kolding	92 565	3 250	3 250,00	4.05.18
33.	Koszalin	109 183	3 900	3 900,00	25.04.18
34.	Kotka	53 593	3 250	3 250,00	2.05.18
35.	Kristiansand	91 440	3 250	3 250,00	18.05.18
36.	Kuresaare	13 266	1 200	600,00	10.07.18
37.	Lahti	119 690	3 900	3 900,00	8.05.18
38.	Liepāja	69 443	3 250	3 250,00	17.04.18
39.	Linköping	149 000	3 900	3 900,00	29.05.18
40.	Luleå	77 425	3 250	3 250,00	4.05.18
41.	Maardu	15 754	1 200	1 200,00	13.04.18
42.	Malbork	37 543	2 400	2 400,00	28.12.18
43.	Malmö	333 633	5 800	5 800,00	9.05.18
44.	Mariehamn	11 682	1 200	1 200,00	9.05.18
45.	Międzyzdroje	6 577	600	600,00	7.05.18
46.	Mielno	5 012	600	600,00	27.04.18

47.	Narva	59 000	3 250	3 250,00	7.05.18
48.	Næstved	82 883	3 250	3 250,00	10.04.18
49.	Örebro	135 460	3 900	3 900,00	1.06.18
50.	Oskarshamn	27 000	2 400	2 400,00	30.05.18
51.	Palanga	17 218	1 200	1 200,00	23.04.18
52.	Panevėžys	91 106	3 250	3 250,00	11.04.18
53.	Pärnu	43 488	2 400	2 400,00	7.05.18
54.	Pori	83 487	3 250	3 250,00	8.05.18
55.	Porvoo	49 087	2 400	2 400,00	4.05.18
56.	Pruszcz Gdański	28 913	2 400	2 400,00	8.05.18
57.	Rakvere	15 610	1 200	1 200,00	4.04.18
58.	Reda	24 121	1 200	1 200,00	27.04.18
59.	Riga	704 400	7 250	7 250,00	14.11.17
60.	Rostock	207 513	5 800	5 800,00	8.05.18
61.	Šiauliai	101 214	3 900	3 900,00	28.06.18
62.	Sillamäe	16 183	1 200	1 200,00	20.04.18
63.	Słupsk	96 871	3 250	3 250,00	14.05.18
64.	Söderhamn	25 300	2 400	2 400,00	24.05.18
65.	Sopot	37 658	2 400	2 400,00	8.05.18
66.	St. Petersburg	5 320 200	5 075	5 075,00	28.08.18
67.	Tallinn	419 830	5 800	5 800,00	15.05.18
68.	Tampere	232 000	5 800	5 800,00	16.04.18
69.	Tartu	99 586	3 250	3 250,00	4.05.18
70.	Taurage	42 000	2 400	2 400,00	18.04.18
71.	Trelleborg	43 913	2 400	2 400,00	2.05.18
72.	Tukums	19 722	1 200	1 200,00	27.04.18
73.	Turku	180 225	3 900	3 900,00	14.05.18
74.	Umeå	125 080	3 900	3 900,00	7.05.18
75.	Ustka	14 720	1 200	1 200,00	14.05.18
76.	Vaasa	67 398	3 250	3 250,00	12.04.18
77.	Västervik	36 551	2 400	2 400,00	14.05.18
78.	Växjö	91 060	3 250	3 250,00	9.04.18
79.	Viljandi	17 545	1 200	600,00	14.05.18
80.	Visby	24 000	1 200	1 200,00	11.05.18
81.	Võru	12 951	1 200	1 200,00	7.05.18
82.	Dolina Charlotty		500	500,00	29.06.17
	Total:	**13 250 654**	**241 175**	**237 275,00**	

* Gdańsk contribution in 2018: 54 728 EUR

EXPENDITURE OF UBC COMMISSIONS IN 2018 (EUR)

Commission on	Granted	Transfer	Date	Purpose
Inclusive and Healthy Cities (Gdynia, Karlstad)	10 000	2 256,06 (22 978 SEK)	29.03	**1. Lead cities / secretariat costs 5 000,84** M. Andersson, L. Schutsch, A. Axelsson, Karlstad, flight, hotel, Conference on Integrating Refugees, Rostock, 12-14.03.18 Bilateral cooperation Gdynia Karlstad, Study visit on domestic violence, Karlstad, 16-19.04.18 A. Miller, D. Hinc, M. Nykiel, A. Szenk, A. Wielochowska, E. Sinacka, Gdynia, train, 296,23 (3 048 SEK) A. Miller, D. Hinc, M. Nykiel, flight, 147,53 (622 PLN) A. Szenk, A. Wielochowska, E. Sinacka, flight, 112,42 (474 PLN) A. Miller, D. Hinc, M. Nykiel, A. Szenk, A. Wielochowska, E. Sinacka, hotel, 1 009,31 (4 255,47 PLN) Subtotal: 1 565,49 K. Stec, hotel, Conference on Integrating Refugees, Rostock, 12-14.03.18, 198 J. Józefczyk, K. Stec, flight, Inclusive and Healthy Cities Commission meeting, Karlstad, 30-31.10.18, 69,42 (298 PLN), 382,90 (1 647,32 PLN) J. Józefczyk, K. Stec, hotel, Inclusive and Healthy Cities Commission meeting, Karlstad, 30-31.10.18, 377,59 (1 624,48 PLN) J. Józefczyk, K. Stec, train, Inclusive and Healthy Cities Commission meeting, Karlstad, 30-31.10.18, 48,82 (508 SEK), 102,56 (1 068 SEK) Subtotal: 1 179,29 **2. Activities 2 759,71** J. Józefczyk, hotel, Conference on Integrating Refugees, Rostock, 12-14.03.18, 198 Inclusive and Healthy Cities Commission meeting, Karlstad, 30-31.10.18 Rent for local, lunch, coffee, 2 193,92 (22 548 SEK) Transportation, 114,62 (1 178 SEK) Dinner, 253,17 (2 602 SEK) Subtotal: 2 759,71 **Total: 7 760,55**
Planning Cities (Aarhus, Gdynia)		5 275,01	24.01	**1.Lead cities costs 3 012,78** Steering group meeting and seminar planning meeting, Visby, 5-7.03.18 T. Strömberg, Umeå, flight, 405,77 (3 025 DKK) T. Strömberg, booking fee, 15,43 (115 DKK) T. Strömberg, flight rebooking, 120,46 (898 DKK) M. Liepa, Riga, flight, 347,69 (2 592 DKK) P. Szewczyk, Gdynia, flight, 335,22 (23 139 DKK) P. Szewczyk, booking fee, 15,43 (115 DKK) N-P Mohr, flight, 239,31 (1 784 DKK) N-P. Mohr, booking fee, 15,43 (115 DKK)

				N-P Mohr, bus Rostock- Copenhagen, 25,35 N-P Mohr, train Copenhagen-Aarhus, 60,09 (448 DKK) Restaurant, 135,55 (1 365 SEK) Hotel for 3 people, 593,03 (5 970 SEK) Taxi, 20,66 (208 SEK) Taxi, 15,89 (160 SEK) Restaurant Kitchen & Table, 139,57 (1 405 SEK)
	14 300 (9 024,99 moved from 2017)	527,90	31.10	N-P. Mohr, travel, hotel, Planning Cities Commission meeting, Visby, 21-24.10.18 **2. Activities 7 200** Input of the Planning Cities Commission to the seminar, Visby, 21-24.10.2018:
		7 200	19.12	- Entertainment at the dinners - Guided tour at the museum - Coffee break at the excursion - Bus at the excursion - Meeting facilities – coffee, lunches, welcome dinner - Dinner **Total: 10 212,78**
Safe Cities (Liepāja)	10 000			**1. Lead cities / secretariat costs 2 266,19**
		260,93	23.01	K. Varpins, transport, preparatory meeting, Conference on Integrating Refugees, Rostock, 12.01.18
		87,18	16.02	K. Varpins, transport, CBSS Seminar, Stockholm, 13-14.02.18
		18,86	26.02	Tax, Commission website
		492,05	19.03	K. Varpins, Conference on Integrating Refugees, Rostock, 12-14.03.18
		83,68	29.03	K. Varpins, transport, hotel, CRCC/CASCADE project, Stockholm, 13.08.18
		333,4	7.06	K. Varpins, transport, hotel, EUSBSR Forum, Tallinn, 3-5.06.18
		457,76	20.06	K. Varpins, transport, hotel, Safe Cities Commission meeting, Lahti, 12-14.06.18
		87,18	5.10	K. Varpins, transport, Baltic Sea Region Research Network for Societal Security (BSR-RNSS), Stockholm, 2-3.10.18
		445,15	23.10	K. Varpins, transport, hotel, UBC Executive Board meeting, Malmö, 17-19.10.18 **2. Activities 2 013,6**
		85,32	27.02	Website maintenance
		1 336,10	24.10	Transport, lunch, dinner, Safe Cities Commission meeting, Lahti, 12-14.06.18
		592,18	5.12	K. Varpins, travel, visa, International Forum of the Baltic Sea States, St. Petersburg, 29.11-2.12.18 **Total: 4 279,79**

Smart and Prospering Cities (Kiel)	10 000			**1. Lead cities / secretariat costs 3 299,63**
		353,60	24.01	W. Schmidt, hotel, travel, Workshop Baltic Sea Tourism Center
		680,89	4.06	W. Schmidt, C. Truckenbrodt, hotel, travel, per diem, UBC Smart and Prospering Cities Commission seminar, Malmö, 28-29.05.18
		96,35	3.07	Tax, Conference Fehmarnbelt Days and Smart and Prospering Cities Commission seminar, Malmö, 29.05.18
		849,39	9.07	W. Schmidt, travel, INTA Congress, Nice, 28.06.18
		305,50	28.09	W. Schmidt, travel, hotel, INTA Congress, Rostock, 20-21.09.18
		336,30	30.10	C. Truckenbrodt, travel, hotel, UBC Executive Board meeting, Malmö, 17-19.10.18
		677,60	7.11	W. Schmidt, travel, hotel, per diem, Smart and Prospering Cities Commission preparation meeting 2019, Växjö/Malmö, 31.10-01.11.I8
				2. Activities 6 611,49
		145,00	21.06	Speaker P-P. Pere travel cost refund, Smart and Prospering Cities Commission seminar, Malmö, 28-29.05.18
		2 000	10.07	Input of the Smart and Prospering Cities Commission to the Conference Fehmarnbelt Days and Smart and Prospering Cities Commission seminar, Malmö, 29.05.18 -room with projector and registration, promotion (using logo on publications, TV, website, press conferences etc)
		427,50	11.07	Conference Fehmarnbelt Days and Smart and Prospering Cities Commission seminar, Malmö, 29.05.18, part of costs of expert P. Johansson, Chamber of Commerce and Industry of Southern Sweden presenting BDF "State of the Digital Region 2016" by Think Tank "Top of digital Europe", material, meeting room, preparatory meeting, Copenhagen
		3 411,75	2.10	Room renting, technical support, equipment, refreshment, Smart and Prospering Cities Commission meeting, Kiel, 13.09.18
		627,24	9.10	Catering, Smart and Prospering Cities Commission meeting, Kiel, 13.09.18
				Total: 9 911,12

Sustainable Cities (Turku)	10 000	10 000	16.10	**1. Lead cities / secretariat costs 5 489,94** B. Grönholm, travel, CDP - UBC negotiations, London, 23-25.1.18, 694,03 J. Mäkinen, B. Grönholm, R. Veivo, travel, spring and autumn Commission meetings (Host cities open), St. Petersburg, 21-23.3.18, 1 921,25 B. Grönholm, travel, EU Strategy for the BSR Annual Forum, Tallinn, 4-5.6.2018, 243,95 B. Grönholm, travel, Sustainable Cities Commission meeting 2018, Klaipėda, 12-15.9.18, 932,25 B. Grönholm, travel, Planning City Commission meeting, Visby, 21-24.10.18, 916,99 B. Grönholm, travel, Seminar on Sustainable way of life: Cities and regions making the difference and other seminars, Brussels, 20-22.11.18, 781,47 **2. Activities 8 092,36** Björn Grönholm, travel costs, UBC Executive Board meeting, Malmö, 17-19.10.18, 592,36 Input of the Sustainable Cities Commission to the meeting, catering, venue, Klaipėda, 13-14.09.18, 2 500 Webpage, social media, publications, working hours N. Ervasti, L. Sarlin, K-M. Lang, 5 000 **Total: 13 582,3**
Youthful Cities (Kolding, Riga)	10 000	10 000 3 400	05.01 13.11	**1. Lead cities / secretariat costs 4 788,52** UBC YCC, Secretariat handover from Gävle, meeting in Riga, 15-16.01.18 C. Adamsen, H. Rosengren, Kolding, flight, 407,89 C. Adamsen, H. Rosengren, Kolding, L. Hernandez-Modin Gävle, hotel, 235 C. Adamsen, H. Rosengren, Kolding, L. Hernandez-Modin, Gävle, D. Zveriks, A. Karklina, Riga, dinner, 199,7 C. Adamsen, train, Conference Fehmarnbelt Days, 27.05.18, 126,25 C. Adamsen, flight, parking, hotel, Youthful Cities Commission meeting, Narva, 20-22.03.18, 740,61 C. Adamsen, hotel, car, Youthful Cities Commission meeting, Rostock, 8-11.10.18, 719,22 C. Adamsen, hotel, flight, Y. Broesch, flight, Kolding, EUSBSR Strategy Forum, including pre-seminar, Tallinn, 4-5.6.18, 889,78 C. Adamsen, flight, hotel, parking, Project meeting, Baltic Sea Youth Camp 2019, Gdańsk, 12-13.09.18, 409,98 C. Adamsen, flight, bus, parking, Project meeting, Baltic Sea Youth Camp 2019, Stockholm, 5-6.11.18, 427,98 C. Adamsen, flight, hotel, transport, parking, Project meeting, Baltic Sea Youth Declaration, Brussels, 29-30.11.18, 632,11 **2. Activities 8 489,98** C. Adamsen, flight, train, taxi, parking, UBC/BSSSC/ERB meeting with CBSS, Stockholm, 6.3.18, 618,11 C. Adamsen, hotel, car, UBC Executive Board meeting, Rostock, 13.03.18, 649,64 C. Adamsen, train, hotel, Meeting with CBSS regarding Baltic Sea Youth Dialogue 2018, Berlin, 23-24.08.18, 264,90 C. Adamsen, hotel, train, meal, UBC Executive Board meeting, Malmö, 17-19.10.18, 375,81 C. Adamsen, flight, hotel, taxi, parking, UBC GC Taskforce meeting, Gdańsk, 26-27.11.18, 557,93

				Youthful Cities Commission meeting, Narva, 20-22.03.03.18, -Transport of participants from Kolding and Gävle, 469 - Lunches, 1 279 - Dinners, 1 649 Youthful Cities Commission meeting, Rostock, 8-11.10.18 -Hotel, BSSSC Youth representative M. Rummelein, 194,70 -Lunches, 332 -Dinners, 1 000 EUSBSR Strategy Forum, including pre-seminar, Tallinn, 4-5.6.18 - W. Kretzmai, Rostock, travel, 414,83 - Hostel, 672 - Conference rooms, incl. lunch/coffee, 914 - Dinner, 176,60 - Breakfast, 216 - Website baltic-sea-youth-declaration.eu, 25,52 Division of expenses, covered by BSSSC -659,53 Division of expenses, covered by ERB -659,53 **Total: 13 278,5** **Unspent: 121,5** (Money on Commission account)
Working Group on Gender Equality (Kalmar)	10 000	411,48 1 333	20.06 21.12	**1.Lead cities / secretariat costs 839** A-S. Lagercrantz, travel, hotel, service, Working Group on Gender Equality meeting, Tallinn, 4-5.06.18, 583,00 (6 016 SEK) K. Johansson Storm, A-S. Lagercrantz, travel, meeting at the UBC Secretariat, Gdańsk,21.09.18, 256 (2 644 SEK) **2. Activities 905,48 821,48** S. Raissi, travel, Working Group meeting, Tallinn, 4-5.06.18 Conference room rent, Working Group on Gender Equality meeting, Tallinn, 4-5.06.18, 84 K. Johansson Storm, A-S. Lagercrantz, hotel, travel, UBC Executive Board meeting, Malmö, 17-19.10.18, 410 (4 233 SEK) **Total: 1 744,48**
Cultural Cities (Kaunas)	10 000			**1.Lead cities / secretariat costs** **2. Activities** The Commission didn't have expenditures in 2018.

Annex 3

CONTRIBUTIONS TO THE SECRETARIAT/CHAIR IN 2018 (EUR)

City	Secretariat/Chair	Amount spent in 2018
Aarhus	Planning Cities Commission	6 720
Gdynia	Planning Cities Commission	1 084
Gdańsk	Secretariat of the Union of the Baltic Cities	54 728
Gdynia	Inclusive and Healthy Cities Commission	2 210
Karlstad	Inclusive and Healthy Cities Commission	1 000
Kiel	Smart and Prospering Cities Commission	19 500
Liepāja	Safe Cities Commission	8 000
Kaunas	Cultural Cities Commission	
Turku	Sustainable Cities Commission	80 000
Kolding	Youthful Cities Commission	24 300
Kalmar	Working Group on Gender Equality	3 151

The Secretariat/Chair costs include the staff remuneration, travels, premises, telecommunication, mailing, office materials and publications. Above figures do not include contributions from the UBC which are shown in annex 2.

UBC PROJECTS WITH EXTERNAL FUNDING IN 2018 (EUR)

Project	Management	Member cities involved	• Donor(s)	Income	Expenditure
Cities Multimodal	City of Rostock	Turku (SustCC), Rostock	• BSR programme VB	0	3 700
Baltic Urban Lab	Turku (Sustainable Cities Commission)	Turku (SustCC), Riga, Tallinn	• BSR programme VB	90 000	106 000
Iwama	Turku (Sustainable Cities Commission)	Turku (SustCC), Gdańsk, Kaunas, Jurmala, Lahti, Tartu	• BSR programme VB	235 000	247 000
IWATER	City of Riga	Turku (SustCC), Riga, Gävle, Helsinki, Jelgava, Söderhamn, Tartu	• Central Baltic VA	118 000	98 000
SUMPs-Up	ICLEI European secretariat	Turku (SustCC), Malmö	• HORIZON 2020	21 000	21 000
Eccentric	City of Madrid	Turku (SustCC)	• HORIZON 2020/ Civitas	52 000	52 000
Dynamo	City of Aachen	Turku (SustCC), Gdynia	• FP7/ Civitas	0	26 000
Baltic Sea Youth Camp 2019	Baltic Sea States Subregional Cooperation	UBC Youthful Cities Commission	• CBSS Project Support Funds	65 000	8 500
Baltic Sea Region (BSR) Research Network on Societal Security (BSR-RNSS)	The Permanent International Secretariat of the Council of the Baltic Sea States (CBSS)	Umeå, Tartu, Liepaja, Espoo (all of the cities are represented by universities, except Liepaja)	• Swedish Institute	Not available, but could be around 300	87,18

Annex 5

MEMBER CITIES CONTRIBUTION TO THE UBC EVENTS IN 2018

City	Event	Contribution (EUR)
Karlstad	Inclusive and Healthy Cities Commission meeting, 30-31 October 2018	4191
Kiel	Digital Mindset in the Baltic Sea Region – Smart and Prospering Cities Commission seminar, 13 September 2018	1200
Klaipėda	Sustainable Cities Commission meeting, 13-14 September 2018	7044
Lahti	Safe Cities Commission meeting, 12-14 June 2018	1336,10
Malmö	Smart and Prospering Cities Commission Joint Workshop with BDF, 29 May 2018	no financial contribution; two speakers provided
	82nd UBC Executive Board meeting, 18 October 2018	5850
Narva	Youthful Cities Commission meeting, 20-22 March 2018	6000
Rostock	UBC Conference on Integration of New Citizens, 12-14 March 2018, 81st Executive Board meeting, 13 March 2018	28929,31
	Youthful Cities Commission meeting, 8-11 October 2018	1530,80
	UBC Seminar on International City Marketing and Business Marketing, 28-29 November 2018	2517
Visby	Planning Cities Commission seminar, 21-24 October 2018	18617

UBC BUDGET FOR 2019 (EUR)

I. INCOME

1. Membership fees

3	7 250,00		21 750,00
9	5 800,00		52 200,00
10	3 900,00		39 000,00
23	3 250,00		74 750,00
10	2 400,00		24 000,00
15	1 200,00		18 000,00
3	600,00		1 800,00
		TOTAL	231 500,00

2. Transferred from 2018		206 438,91
3. General Conference fees		15 000,00
	TOTAL	**452 938,91**

II. EXPENDITURE

1. Commissions*		89 000,00
Cultural Cities		10 000,00
Inclusive and Healthy Cities		10 000,00
Planning Cities		10 000,00
Safe Cities		10 000,00
Smart and Prospering Cities		10 000,00
Sustainable Cities		19 000,00
Youthful Cities		10 000,00
Gender Equality Working Group		10 000,00
2. Meetings, inc. General Conference		85 000,00
3. Services/Maintenance		60 000,00
4. Communications		35 000,00
5. Presidency		12 000,00
6. EUSBSR HA Capacity		10 836,00
7. EU project anti-radicalisation		7 180,77
8. Communication (post, phone)		3 000,00
9. Publications		3 000,00
10. Office materials, equipment		2 500,00
11. Bank charges		1 000,00
12. Miscellaneous		1 000,00
13. Budget reserve		143 422,14
	TOTAL	**452 938,91**

** Not more than 40% can be spent by the lead city(s) for: secretariat, remunerations (including projects), subcontractors, travel, mailing, office supplies, promotion materials. Any changes in the commission budget require President's approval.*