

Evaluation of the work of the UBC Commission on Urban Planning

1. Number of Member Cities participating in the meetings, projects and other work of the Commission. (List of member cities (including names of their key representatives) with short description of the participation activities)

Answer: All UBC-member cities are invited to participate in the Commission on Urban Planning seminars. On an average there are 40-50 participant at each seminar, representing approximately 30 different cities. Enclosed you find the list of participations at the two seminars in 2012 – in Halmstad, Sweden and Elblag, Poland. As you can see, practically all UBC countries were present at both seminars.

2. Number and relevance of meetings, events and other activities organized by the Commission. Meetings, events and other activities organized by the Commission (List of meetings, events and other activities organized by the Commission with short description of the main achievements of these events; relevant participation lists)

Answer: The Commission on Urban Planning organize two annual seminars. Before every seminar the steering group visit the coming host city to ensure a relevant program and good logistics. The steering group has 4-5 member representing different cities and countries. For the moment Riga, Latvia, Umeå, Sweden, Gdynia, Poland and Aarhus, Denmark (chairman).

3. Financial and human resource contributions by Member Cities for the work and activities of the Commission (Detailed amount of funding with short description of funding purpose presented city by city; List of contributions in human resources with short description of purpose presented city by city; Number of paid staff of the Commission Secretariat)

Answer: The last years the commission had an annual budget of 12.000 euro, basically distributed like this:

- *Two times 5.000 euro to the host city*
- *Two times 1.000 euro to pay for accommodation and food during the steering groups meeting at the coming host cities before the seminars.*
- *The last years the steering group didn't used some extra money on external speakers, their travel and accommodation.*

Other financial related informations:

- *There are no seminar fees.*
- *The total cost of a seminar is approximately 10.000-15.000 euro depending on the general cost in the host city and speakers. The host city pays every thing on top of the support from the commission.*
- *All participant at the seminars pay their own travel and accommodation.*
- *Further more the steering group members pay for their own travel when the visit the coming host city.*
- *The chairman pays for other meetings – like the general assembly.*
- *The chairmans office service the commission for free.*

4. Outside funding for projects and other activities of the commission (Detailed amount of funding by source, with short description of the project/activity)

Answer: The commission don't receive any other fundings.

5. Joint activities with other UBC Commissions and other organizations (List of joint activities with short description including the role of the Commission, for example as main organizer or participant)

Answer: The spring seminar 2012 in Halmstad was the first joint seminar in our history. The seminar was organized together with the commissions on Energy, Transport and Environment. The secretary in Turku, Finland was a driving force in the planning of the seminar.

6. Major results and achievements of the Commission's activities and its contribution to the implementation of UBC Strategy 2010-2015 (Description of the major achievements and results, including publicity; Analysis about the Commissions contribution to the implementation of the UBC strategy)

Answer: The major result is the people- to-people exchange of ideas and planning traditions across the Baltic See Region. Secondly the host city get concrete proposals on specific urban questions which are on the local agenda at the actual time of the seminar.

The long term result to be seen on the future urban development will mix with other local policies and discussions and cant be directly connected to the seminars.

But every seminar ends with a presentation of workshop result to the local politicians and the press. So there are always publicity around the seminar presenting both the seminars result and UBC in general.

7. Future plans for the development of the Commission's work (Description of the Commissions future plans with concrete initiatives, funding etc.)

Answer: The plan is to continue like now. In 2013 there will be seminars in Umeå and Kolding. In Umeå it will be a joint seminar with the Commission on Gender Equality and in Kolding with the Commission on Culture.

8. Evaluation of results and relevance of the Commissions work by other stakeholders like Member Cities, other Commissions and key partners.(Any relevant evaluation or feedback given to the Commission)

Answer: Se above under no 6.

9. Plan of Action and budget for the coming year (2013).

Answer: I hereby apply for the amount of 14.000 Euro

The money will be distributed like this:

<i>Contribution to Umeå</i>	<i>6.000</i>
<i>Contribution to Kolding</i>	<i>6.000</i>
<i>2 steering group meeting in the coming host cities</i>	<i>2.000</i>

The increase of the contribution is due to raising cost compared to earlier years.